



SWAMI VIVEKANAND SUBHARTI UNIVERSITY
SUBHARTI INSTITUTE OF TECHNOLOGY & ENGINEERING

Subhartipuram, NH-58 Delhi-Haridwar Bypass Road, Meerut -250 005

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ELECTRICAL AND ELECTRONICS ENGINEERING

(Approved by AICTE)



OFFICE OF THE HOD (EEE)

REF: SITE/BOS/2018/08

Dated: 12.01.2018

BOS MEETING NOTICE

The meeting of Board of Studies (BOS) of the Electrical & Electronics department will be held on 18.01.2018 in the HOD office at 02:00 PM to consider the following Agenda:

1. Agenda No. 1: To confirm the minutes of the Board of Studies meeting was held on 19.07.2017.
2. Agenda No 2: To report action taken on the minutes of Board of Studies held on 19.07.2017
3. Agenda No. 3: To consider students performance of the students in the previous year.
4. Agenda No.4: To consider and approve Board of Examiners for theory and practical examination for the UG and PG programme.


Er. Pramod Kumar Kaushal

(CHAIRPERSON)

- CC: 1. The Principal for kind information pl
2. Department office file
3. All EEE Faculty members






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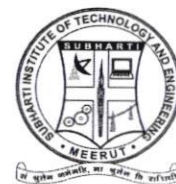
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OFFICE OF THE HOD (EEE)

Ref: SITE/BOS/2018/09

DATED: 18/01/2018

Minutes for Meeting of Board of Studies held on 18.01.2018

A meeting of Board of Studies was held on 18.01.2018 at 02.00 PM in the office of the HOD of EEE.
Following members attended the meeting.

S.No	BOS Members	Credentials	Role
1	Er. Pramod Kumar Kaushal	Assistant Professor & HOD	Chair Person
2	Er. Ajay Kumar	Assistant Professor, SITE, SVSU Meerut	Member
3	Er. Dhairya Narayan	Assistant Professor, SITE, SVSU Meerut	Member
4	Er. Vinay Sharma	Assistant Professor, SITE, SVSU Meerut	Member
5	Er. Ravi Agarwal	Assistant Professor, SITE, SVSU Meerut	Member
6	Dr. Sanjiv Kumar	Assistant Professor, SITE, SVSU Meerut	Member
7	Er. Ramachandran T	Assistant Professor, SITE, SVSU Meerut	Member
8	Prof. Arvind Raja	Professor & HOD (EE) Dean Student Welfare BIT Meerut	Outside Academic Expert
9	Er. Rajat Garg	Premier Trading Company, Meerut	Outside Industry Expert

At the onset, the Chairperson of BOS welcomed all the members and the items were taken up as per agenda.

1. Agenda No. 1: To confirm the minutes of the Board of Studies meeting was held on 19.07.2017
Resolution: The minutes of meeting held on 19.07.2017 were approved.
2. Agenda No 2: To report action taken on the minutes of Board of Studies held on 19.07.2017
Resolution: The members noted the action taken report of the minutes of Board of Studies held on 19.07.2017
3. Agenda No. 3: To consider students performance of the students in the previous year.
Resolution: It was discussed and analysis the performance of the student.
4. Agenda No. 4: To consider and approve Board of Examiners for theory and practical examination for the UG and PG programme.



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Resolution: Approved and recommended to forward it to the controller of examination.

The meeting then came to end with thanks to the chair.

Signature of Participants:

S.No	BOS Members	Credentials	Role	Signature
1	Er. Pramod Kumar Kaushal	Assistant Professor & HOD, EEE SITE, SVSU Meerut	Chair Person	
2	Er. Ajay Kumar	Assistant Professor, SITE, SVSU Meerut	Member	
3	Er. Dhairya Narayan	Assistant Professor, SITE, SVSU Meerut	Member	
4	Er. Vinay Sharma	Assistant Professor, SITE, SVSU Meerut	Member	
5	Er. Ravi Agarwal	Assistant Professor, SITE, SVSU Meerut	Member	
6	Dr. Sanjiv Kumar	Assistant Professor, SITE, SVSU Meerut	Member	
7	Er. Ramachandran T	Assistant Professor, SITE, SVSU Meerut	Member	
8	Prof. Arvind Raja	Professor & HOD (EE) Dean Student Welfare BIT Meerut	Outside Academic Expert	
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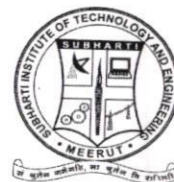
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OFFICE OF THE HOD (EEE)

REF: SITE/BOS/2018/05

SITE EEE 000000

Dated: 02.07.2018

Action taken report up on the agenda of BOS meeting held on 18.01.2018

S.No	Agenda	Action Taken	Out come
1	To consider performance of the students in the previous year	Performance of the students in the previous year has been analysis	Students who have poor performance have been identified and concern class coordinators and subject teaches have been told to take care of the performance of the students.
2	To consider and approve Board of Examiners for theory and practical examination for the UG and PG programme	Minutes of meeting of BOS held on 18.01.2018 along with document send to the VC for the approval.	After the approval it went to the COE office

Dr. Sanjiv Kumar
 Asso.Prof &HOD

Department of Electrical & Electronics
 Subharti Institute of Tech& Engg
 Swami Vivekanad Subharti University, Meerut.

Manoj Kapi